

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, April 8, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Joshua Knelsen	Reeve (left the meeting at 12:59 p.m. and returned to the meeting at 1:38 p.m.)
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor (virtual)
Cameron Cardinal	Councillor (left the meeting at 11:26 a.m.)
David Driedger	Councillor
Eileen Morris	Councillor (left the meeting at 1:37 p.m.)
Ernest Peters	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor (virtual)
Dale Wiebe	Councillor

REGRETS:

ADMINISTRATION:

Darrell Derksen	Chief Administrative Officer
Byron Peters	Deputy Chief Administrative Officer / Director of Projects and Infrastructure
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Caitlin Smith	Director of Planning and Agriculture
John Zacharias	Director of Utilities
Willie Schmidt	Fleet Maintenance Manager
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

ALSO PRESENT: Compass Assessment Consultants Inc. – Aaron Steblyck

Minutes of the Regular Council Meeting for Mackenzie County held on April 8, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 24-04-263 **MOVED** by Councillor Cardinal

That the agenda be adopted with the following additions:

- 13. a) Asphalt Hotbox
- 14. a) La Crete East Waterline

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the March 27, 2024 Regular Council Meeting**

MOTION 24-04-264 **MOVED** by Councillor Wiebe

That the minutes of the March 27, 2024 Regular Council Meeting be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. b) Business Arising out of the Minutes**

MOTION 24-04-265 **MOVED** by Councillor Morris

That Councillor Wardley be authorized to attend the April 8, 2024 regular council meeting virtually.

CARRIED

CLOSED MEETING: **4. a) Closed Meeting**

MOTION 24-04-266 **MOVED** by Councillor Wiebe

That Council move into a closed meeting at 10:03 a.m. to discuss the following:

- 4.a) La Crete North Sanitary – Request for Proposals (*FOIP Section 25*)
- 4.b) Legal Update (*FOIP Sections 23, 24, 25 and 27*)
- 4.c) CAO Report (*FOIP Sections 16, 17, 23 and 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 197)

- All Councillors Present
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer / Director of Projects & Infrastructure
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Agriculture
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Don Roberts, Director of Community Services, Jennifer Batt, Director of Finance, John Zacharias, Director of Utilities left the meeting at 10:13 a.m.

Byron Peters, Deputy Chief Administrative Officer/Director of Projects & Infrastructure, Caitlin Smith, Director of Planning & Agriculture & Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary left the meeting at 10:38 a.m.

MOTION 24-04-267 **MOVED** by Councillor Braun

That Council move out of a closed meeting at 11:17 a.m.

CARRIED

Reeve Knelsen recessed the meeting at 11:17 a.m. and reconvened the meeting at 11:26 a.m. Councillor Cardinal left the meeting at 11:26 a.m.

CLOSED MEETING: **4. a) La Crete North Sanitary – Request for Proposal**

MOTION 24-04-268 **MOVED** by Councillor Braun

That the La Crete North Sanitary – Request for Proposal be received for information.

CARRIED

CLOSED MEETING: **4. b) Legal Update**

MOTION 24-04-269 **MOVED** by Councillor Peters

That the Legal Update be received for information.

CARRIED

CLOSED MEETING: 4. c) CAO Report

MOTION 24-04-270 MOVED by Councillor Smith

That the CAO Report be received for information.

CARRIED

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

DELEGATIONS: 7. a) Compass Assessment Consultants Inc. (Aaron Steblyk) 2023 Assessments for 2024 Taxation

Reeve Knelsen recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:43 p.m.

MOTION 24-04-271 MOVED by Councillor Morris

That the Compass Assessment Consultants Inc. presentation be received for information.

CARRIED

GENERAL REPORTS: 8. a) Director & Manager Reports for March 2024

MOTION 24-04-272 MOVED by Councillor Peters

That the Director & Manager reports for March 2024 be received for information.

CARRIED

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES: 10. a) Fort Vermilion Waste Transfer Station Caretaker – Request for Proposal

MOTION 24-04-273 **MOVED** by Councillor Smith

That Administration continue advertising a Request for Proposal for the Fort Vermilion Waste Transfer Station Caretaker and bring proposals to the April 24, 2024 Regular Council meeting for opening and review.

CARRIED

Reeve Knelsen left the meeting at 12:59 p.m.

OPERATIONS: **13. a) Asphalt Hotbox (ADDITION)**

MOTION 24-04-274 **MOVED** by Councillor Peters
Requires Unanimous

That administration research more options for the Asphalt Hotbox and bring back to a future council meeting.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES: **10. b) Campground Partnerships – Request for Proposal**

MOTION 24-04-275 **MOVED** by Councillor Morris

That the Campground Partnerships – Request for Proposal be TABLED to later in the meeting.

CARRIED

Deputy Reeve Sarapuk recessed the meeting at 1:29 p.m., Councillor Morris left the meeting at 1:37 p.m., Reeve Knelsen returned to the meeting at 1:38 p.m., Reeve Knelsen reconvened the meeting at 1:45 p.m.

MOTION 24-04-276 **MOVED** by Councillor Wardley

That Mackenzie County accepts the one (1) year term for the Wadlin Lake Campground Caretaker Partnership with William Peters.

CARRIED

Motion 24-04-277 **MOVED** by Deputy Reeve Sarapuk

That Administration continue to look for Campground Partnerships for Hutch Lake.

CARRIED

FINANCE:

11. b) Bylaw 1332-24 2024 Tax Rate

MOTION 24-04-278
Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 24-04-279
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 24-04-280
Requires Unanimous

MOVED by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County, at this meeting.

CARRIED UNANIMOUSLY

MOTION 24-04-281
Requires 2/3

MOVED by Councillor Braun

That third reading be given to Bylaw 1332-24 being the 2024 Tax Rate Bylaw for Mackenzie County.

CARRIED

FINANCE:

11. a) 2024 Operating Budget Amendment

MOTION 24-04-282
Requires 2/3

MOVED by Councillor Wardley

That the 2024 Operating Budget be amended to include Tracking Sheet changes #13-14.

CARRIED

MOTION 24-04-283 **MOVED** by Councillor Wardley

That administration continue to track call and billable expenses for all the co-medical calls, as this is another download from the Province to the municipalities.

CARRIED

FINANCE: **11. c) 2024 Mackenzie Agricultural Fair & Tradeshow**

MOTION 24-04-284 **MOVED** by Councillor Smith
Requires 2/3

That the 2024 One Time project budget be amended by \$6,514 for the 2024 Mackenzie Agricultural Fair & Tradeshow, with funding in the amount of \$6,514 coming from the General Operating Reserve – (previous years Agricultural Fair surplus).

CARRIED

**PROJECTS &
INFRASTRUCTURE:** **12. a) 2024 Census Budget Amendment**

MOTION 24-04-285 **MOVED** by Councillor Wiebe
Requires 2/3

That the 2024 budget be amended by adding the 2024 Municipal Census as a One Time project, with total funding of \$220,000 allocated from the General Operating Reserve.

CARRIED

MOTION 24-04-286 **MOVED** by Councillor Wardley

That administration be authorized to engage consultants and contractors immediately to prepare and execute the 2024 Municipal Census as discussed.

CARRIED

UTILITIES: **14. a) La Crete East Waterline (ADDITION)**

MOTION 24-04-287 **MOVED** by Councillor Wiebe
Requires Unanimous

That administration be authorized to open the La Crete East Waterline tender between April 24, 2024 and May 6, 2024 with

bid opening to be completed in Fort Vermilion and be publicly advertised, and that a recommendation to award/not award be presented to Council on May 7, 2024.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

15. a) Land Use Bylaw Update

MOTION 24-04-288

MOVED by Councillor Smith

That the Land Use Bylaw be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 2:40 p.m. and reconvened the meeting at 2:58 p.m.

ADMINISTRATION:

16. a) Mackenzie County – Sponsorship Application for Physicians

MOTION 24-04-289

MOVED by Deputy Reeve Sarapuk

That the Mackenzie County – Sponsorship Application for Physicians be received for information.

CARRIED

**COMMITTEE OF THE
WHOLE ITEMS:**

17. a) None

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports

MOTION 24-04-290

MOVED by Deputy Reeve Sarapuk

That Councillor Morris be appointed to the Community Futures Northwest Committee for the remainder of the 2024 term.

CARRIED

MOTION 24-04-291

MOVED by Councillor Driedger

That the Council Committee Reports (verbal) be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Community Services Committee Meeting Minutes

MOTION 24-04-292

MOVED by Councillor Smith

That the approved Community Services Committee Meeting Minutes of January 16, 2024 be amended as discussed.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. c) Municipal Planning Commission Meeting Minutes

MOTION 24-04-293

MOVED by Deputy Reeve Sarapuk

That the approved Municipal Planning Commission meeting minutes of February 21, 2024 and March 6, 2024 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 24-04-294

MOVED by Councillor Smith

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: 20. a) None

**NEXT MEETING
DATES:**

21. a) Next Meeting Dates

Committee of the Whole Meeting
April 23, 2024

10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
April 24, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 24-04-295 **MOVED** by Councillor Smith

That the Council meeting be adjourned at 3:26 p.m.

CARRIED

These minutes were for approved at the April 24, 2024 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

